

NAB GATEWAY

merchant establishment form



Establishment process:

1. Complete the NAB Gateway merchant establishment form;
2. Send completed form to Sarah.Bennetts@nab.com.au & Damien.j.hoffman@nab;
3. NAB will contact you directly to confirm receipt and complete any further information required;
4. The establishment process will take between 5-10 Business days. If you are a new client to NAB, this could be longer if identification and on boarding process required.



Please complete the form below:

BUSINESS DETAILS

Contact Name: _____

Business Name: _____

Contact Number: _____

Address: _____

Email: _____

SCHOOL FEES/ACCOUNT PAYMENT INFORMATION FOR THIS FACILITY

Estimated Total Credit Card Sales p.a. \$ _____

Average Sale Price \$ _____

No. Credit Card Transactions _____ per annum

SCHOOL FEES/ACCOUNT PAYMENT SETTLEMENT AND FEE ACCOUNT DETAILS

Nominate the account to credit settlements to: BSB: _____ Account Number: _____

Nominate the account to charge fees to: BSB: _____ Account Number: _____

EVENTS & PAYMENTS INFORMATION FOR THIS FACILITY

Estimated Total Credit Card Sales p.a. \$ _____

Average Sale Price \$ _____

No. Credit Card Transactions _____ per annum

EVENTS & PAYMENTS SETTLEMENT AND FEE ACCOUNT DETAILS

Nominate the account to credit settlements to: BSB: _____ Account Number: _____

Nominate the account to charge fees to: BSB: _____ Account Number: _____

EXTRA CURRICULAR INFORMATION FOR THIS FACILITY

Estimated Total Credit Card Sales p.a. \$ _____

Average Sale Price \$ _____

No. Credit Card Transactions _____ per annum

EXTRA CURRICULAR SETTLEMENT AND FEE ACCOUNT DETAILS

Nominate the account to credit settlements to: BSB: _____ Account Number: _____

Nominate the account to charge fees to: BSB: _____ Account Number: _____

COMMERCIAL DEBTORS INFORMATION FOR THIS FACILITY

Estimated Total Credit Card Sales p.a. \$ _____

Average Sale Price \$ _____

No. Credit Card Transactions _____ per annum

COMMERCIAL DEBTORS SETTLEMENT AND FEE ACCOUNT DETAILS

Nominate the account to credit settlements to: BSB: _____ Account Number: _____

Nominate the account to charge fees to: BSB: _____ Account Number: _____